



Maine Troop Greeters



MAINE TROOP GREETERS  
**MUSEUM**

Dedicated to Those Who Served

## **Policy of Donation of Objects**

**(Troop's individual donations in the Troop Greeter room or mailed to the organization, are not subject to this policy)**

While the permanent collections of the Maine Troop Greeters Organization and Museum contain thousands of artifacts, we do still accept written requests for donating items to the collections and we review these on a monthly basis. The large number of objects already under our care dictates that we follow strict criteria when determining whether to accept new pieces. Factors include not only storage but long-term management costs and potential for research and exhibition use.

### **Acquisition Guidelines**

1. The item(s) must be consistent with and relevant to the stated purpose, scope, and activities of the Organization/ Museum.
2. Primary consideration will be given to our ability to provide proper care and storage for any artifact. No item(s) will be considered for acquisition if future care and preservation needs exceed our resources. Donations that include financial support for long-term storage and preservation are encouraged.
3. Items must have clear title and be free of copyright restrictions.
4. Donors must provide verifiable record of authenticity and provenance for all proposed donations. The Organization/ Museum will make every effort to ascertain that items offered are not stolen, wrongfully converted, or acquired under false pretenses. The Maine Troop Greeters Organization and Museum is bound by international antiquities laws. The provenance of acquired items shall be a matter of public record.
5. If the Organization/Museum discovers that it has acquired item (s) in violation of the above statement, we shall seek to return the item(s) to the legal owner or shall seek to determine the proper means of disposition through recognized authorities.
6. A 30-day examination period may be requested for any proposed acquisition.

7. All acquisitions are to be outright and unconditional. We cannot guarantee the objects donated will be placed on exhibition, or that they will be exhibited or stored intact as a single collection. All donations to the Organization/Museum's collections are irrevocable upon the formal and physical transfer to the Maine Troop Greeters Organization/Museum.
8. All legal instruments of conveyance and warranty of title, signed by the donor/agent setting forth an adequate description of the items involved and the precise conditions of the transfer shall accompany all acquisitions.
9. All acquisitions by gift or bequest to the Organization/Museum will remain in the possession of the Organization/Museum for as long as they retain their physical integrity and authenticity, and as long as they remain useful for the purposes of the Organization/Museum. Donors are to be made aware of our deaccession policies for donated items.
10. Federal law prevents the Organization/Museum from providing identification services or appraisal values for donated items. Donors are responsible for appraisals of value.
11. Donors will receive notification of acceptance or declination within 30 days of submitting a written request for donation.
12. Donations are fully tax deductible within IRS guidelines.

**Bangor International Airport, 287 Godfrey Blvd. Box 6, Bangor, ME 04401**

[www.themainetroopgreeters.org](http://www.themainetroopgreeters.org)

[www.MaineTroopGreetersMuseum.org](http://www.MaineTroopGreetersMuseum.org)